

MEDIA TEAM LEADER

Leads the team that keeps the media running smoothly each service



Introduction

Whether it is displaying song lyrics during the worship service, downloading and building the service order beforehand, or playing a video during the announcements, the person running media is vital to the success of a church service.

Role

Under the direction of the Weekend Service Leader, you will lead the team responsible for managing and displaying the media during church services. Your focus will be to make sure the team knows how to build a service and effectively operate the computer's presenting program.

Responsibilities

- Pray for your team consistently.
- Stay in touch with your team at least monthly. Meetings, phone calls, texts, etc. can be used to keep your team up to date and cared for. Use PursueGODnetwork and PursueGOD resources to encourage conversations.
- Meet with your whole team on a quarterly basis. Model mentoring by using PursueGODnetwork and PursueGOD resources to have a conversation as a part of each meeting.
- Build a schedule for your team. Make sure the team knows the schedule at least six weeks before they are scheduled to serve but it is ideal that they have their schedule for the whole quarter.
- Train and mentor an apprentice to help lead the team.
- Review media checklist and adapt/update as necessary. As needed, remind team members why we use them and how they fit into the discipleship culture.
- Ensure that every team member is trained on the proper method of building a service and using the presentation software.

Meetings

- Meet once a month with the Weekend Service Team Leader.
- Attend semiannual All Volunteer Meetings.
- Lead quarterly team meetings (with apprentice).

Training

- [Foundations For Leaders](#)
- [The Heart of a Media Team Member + Best Practices](#)
- [What Is Worship Mentoring](#)
- [Four Principles For Worship Mentoring](#)